

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of Gwandalan Bowling Club Limited will be held at Gwandalan Bowling Club, Gamban Road, Gwandalan on Sunday 28th November 2021 at 10.00am.

Nomination Forms for the position of Director are available from the Gwandalan Bowling Club Reception Desk. Nomination Forms for positions are to be in the hands of the CEO by 12.00pm Sunday 7th November, 2021.

Notices of Motion or any matters affecting policy or principle of Gwandalan Bowling Club Limited shall be given to the CEO in writing no later than 5.00pm Wednesday 10th November, 2021.

VOTING

Voting will be held in the Clubhouse on the following dates and times:

Thursday, 25 th November 2021	2.00pm to 6.00pm
Friday, 26 th November 2021	3.00pm to 6.00pm
Saturday, 27 th November 2021	3.00pm to 6.00pm

ELIGIBILITY TO VOTE

All current Financial Members of the Gwandalan Bowling Club Limited (Bowling and/or Non Bowling) are entitled to vote for the Elections of Officers, (Excluding Staff Members)

METHOD OF VOTING

Voting for the Election of Officers shall be conducted in the following manner:

Ballot Papers will be available in the Polling Room from the Returning Officer or his Nominees between the hours previously stated;

All voting is to be conducted within the confines of the Polling Room only;

All eligible members, on presentation of their membership card will receive a Ballot Paper(s) to elect candidates.

Such paper/s must firstly be initialled by the Returning Officer or his Nominees;

No Ballot Paper shall be counted unless it bears the initials of the Returning Officer or his Nominees;

All completed Ballot Papers must be placed in the special box provided for such purpose;

The Returning Officer has, at all times, control of procedures within the Polling Room.

AGENDA FOR 2021 ANNUAL GENERAL MEETING of the GWANDALAN BOWLING CLUB LIMITED

1. Minutes silence.
2. Apologies
3. To confirm the Minutes of the Annual General Meeting of Gwandalan Bowling Club Limited held on Monday 19th October 2020.
4. To receive, consider and adopt the Directors' Report, the Annual Income and Expenditure Accounts and Balance Sheet for the year ending 30th June 2021.
5. Current Board to stand down. The Head Scrutineer to announce the results of the election.
6. The members are asked to consider and if thought fit, to pass the following Ordinary Resolutions. That until the next Annual Meeting, Members are asked to approve benefits to other select members and groups of members of the Club as set out in the following Ordinary Resolutions.

NOTES TO MEMBERS

Under Section 10(1) (i) of the Registered Club Act a profit benefit or advantage such as those set out in the following Ordinary Resolutions must normally be offered equally to each full Member of the Club. In fact they are being offered to select classes and groups of Members, Office Bearers, Non Members, Staff and Directors.

7. **First Ordinary Resolution.** That pursuant to the Registered Clubs Act 1976:

- (a) That the Members approve and agree that the following Out of Pocket Expenses for the ensuring year/s,
- | | | |
|------|------------------|------------|
| i. | Chairperson | \$5,000.00 |
| ii. | Vice Chairperson | \$2,000.00 |
| iii. | Directors | \$1,500.00 |
- (b) The Members acknowledge that the benefits in paragraph (a) above are not available to Members generally but only to those Members who are Directors of the Club.

8. **Second Ordinary Resolution.** That pursuant to the Registered Clubs Act 1976:

- (a) That the Members hereby approve and agree to reasonable expenditure by the Club, until the next Annual General Meeting of the Club for the following activities of Directors:
- the reasonable cost of refreshments for each Director immediately after a Board meeting on the day of that meeting only;
 - the reasonable cost of provision for one (1) Annual Board Dinner for the Board of Directors, their partners and invited guests;
- (b) The Members acknowledge that the benefits in paragraph (a) above are not available to Members generally but only to those Members who are Directors of the Club.

9. **Third Ordinary Resolution.** That pursuant to the Registered Clubs Act 1976:

- (a) That the Members approve and agree to reasonable expenditure by the Club, for the professional development and education of directors until the next Annual General meeting including:
- the reasonable cost of Directors attending the Club NSW (or similar organizations) Annual General Meeting, conferences or similar events;
 - the reasonable cost of Directors attending seminars, lectures, trade displays and other similar events as may be determined by the Board from time to time;
 - the reasonable cost of Directors attending conferences and training in relation to their role and responsibilities under the Registered Clubs Act 1976, the Corporations Act 2001 and any other relevant legislation as approved by the Board;
- (b) The Members acknowledge that the benefits in paragraph (a) above are not available to Members generally but only to those Members who are Directors of the Club.

10. **Fourth Ordinary Resolution.** That pursuant to the Registered Clubs Act 1976:

- (a) That the Members hereby approve the payment of any Fringe Benefit Tax (FBT) costs in relation to Directors Benefits.
- (b) The Members acknowledge that the benefits in paragraph (a) above are not available to Members generally but only to those Members who are Directors of the Club.

11. **Fifth Ordinary Resolution.** That pursuant to the Registered Clubs Act 1976:

- (a) That the Members hereby approve the use of a marked Car Parking space for the Chairperson, Vice Chairperson.
- (b) The Members acknowledge that the benefits in paragraph (a) above are not available to Members generally but only to those Members who are Directors of the Club.

12. **Sixth Ordinary Resolution.** That pursuant to the Registered Clubs Act 1976:

- (a) That the Members hereby approve the payment of any costs in relation to Directors Indemnity Insurance and Insurance for Management, which the Board has resolved, is reasonably necessary for the personal protection of such Director and/or Manager in the carrying out of their duties or function as such Director or Manager.

- (b) The Members acknowledge that the benefits in paragraph (a) above are not available to Members generally but only to those Members who are Directors of the Club.

13. NOTICE OF SPECIAL RESOLUTION FOR GENERAL MEETING

*NOTICE is hereby given of a General Meeting of **GWANDALAN BOWLING CLUB LIMITED** to be held on 28th November 2021 commencing at 10.00am at the premises of the Club, Gamban Road, Gwandalan, New South Wales when the members will be asked to consider and if thought fit pass the Special Resolutions set out below:*

FIRST SPECIAL RESOLUTION

“That Members hereby accept the resignation of Bentleys of Newcastle Pty Ltd be from the office of auditor of Gwandalan Bowling Club Limited.”

SECOND SPECIAL RESOLUTION

“That Reassurance Audit Services Pty Ltd of PO Box 31 Stockton, New South Wales 2295 be hereby appointed as auditor of Gwandalan Bowling Club Limited.”

14. To deal with any business of which due notice has been given.
15. To receive and consider any recommendations for the incoming Board.
16. Appoint the Club Patron.

ADDITIONAL NOTES TO MEMBERS ATTENDING THE AGM

- (a) Only financial members are entitled to attend the Annual General Meeting. Members will be required to produce their membership card before entry to the Annual general Meeting.*
- (b) All Full Bowling Members in attendance will be entitled to vote on the Ordinary Resolutions. Only Full Bowling Members can ask questions at the AGM.*
- (c) Ordinary Resolutions to be passed require a majority (50% + 1)*
- (d) Special Resolutions must receive votes in its favour from not less than three quarters (75%) of those members who being eligible to do so vote in person on the Special Resolutions at the meeting.*
- (e) Under rule 47.1 of the Constitution only Life Members, financial Bowling members, financial Multiple Bowling members and financial Sporting members are eligible to vote on the Special Resolution.*
- (f) Under the Registered Clubs Act:
 - a. Members who are employees of the Club are not entitled to vote; and*
 - b. Proxy voting is prohibited.**
- (g) Amendments to the Special Resolutions (other than typographical corrections which do not change the substance or effect of the Special Resolutions) will not be permitted from the floor of the meeting.*
- (h) The Board of the Club recommends the Special Resolutions to members.*
- (i) Alcohol is not permitted during the Annual General Meeting.*

By Order of the Board

Steve Rigney ACCM
Chief Executive Officer